

**School Board Meeting Minutes  
Griswold Community Schools  
Monday, January 15, 2024**

The Griswold Community School District Board of Education met for their regular meeting on Monday, January 15, 2024 in the Conference Room. Board President Scott Hansen called the regular meeting to order at 5:30 p.m. Board members present were: Scott Hansen, Aaron Houser, Rob Peterson, Don Smith, Ryan Smith, and Erika Kirchhoff joined via Google Meet. Absent: Scott Peterson. Also present were Superintendent David Henrichs, Elementary Principal Nigel Horton, Secondary Principal Stephanie Brady, Board Secretary Hannah Bierbaum, Athletic Director Troy Nicklaus, and visitor Bill Stenneche.

- **Reading of Mission Statement:** Board Member R. Smith read the school mission statement, *“The mission of the Griswold Community School District, in partnership with our families and communities, is to provide leadership for positive change to ensure the best learning opportunities for everyone in a safe and caring environment.”*
  - **Approval of Agenda:** Motion by R. Peterson to approve the agenda as presented. Seconded by Houser, motion carried all ayes.
  - **Public Input:** None.
  - **Superintendent’s Report:** Henrichs highlighted open positions, reminded the Board of the upcoming board work session scheduled for February 1<sup>st</sup> at 5:30 p.m., shared a letter to local legislators regarding his opposition to the AEA bill, and reviewed weather plans and policies, including the option of offering remote learning in lieu of snow days.
    - **Thank You Card(s)** – none received.
      - **The Month in Review – Administration** – Horton thanked Lisa Masker, elementary custodian, for her dedication to the district especially with the recent winter weather. Brady discussed reality of doing remote learning for MS/HS students on snow days, provided finalized version of the academic ineligibility policy, and proposed postponing the attendance/truancy policy that was originally presented in November. Nicklaus asked the board to consider replacing the HS gym floor, reviewed the baseball / softball scoreboard project, and asked for the board’s support in flexibility to schedule winter sports over the next few weeks due to weather.
    - **Board Learning Opportunities** – The Board did not honor previous recipients of the monthly Board Recognition award due to lack of attendance. Board selected the January Recipient. Henrichs notified the Board of upcoming IASB advocacy event on February 12<sup>th</sup>-13<sup>th</sup> and the FFA showcase event that will occur on February 19<sup>th</sup>.
  - **Consent Agenda:** Motion by Houser to approve the consent agenda with the additional bills as presented.
    - Minutes of the Regular Meeting December 18, 2023
    - Financial Statements and Monthly Bills
    - Personnel:
      - **New Hires:** Shelby Steffen – Elementary Paraprofessional (effective November 27, 2023)
      - **Resignations:** Hannah Sederburg – Elementary Paraprofessional (effective January 19, 2024) and Laura Michael – National Honor Society Co-Sponsor (effective January 1, 2024)
      - **Early Retirement / Resignations:** Troy Nicklaus – Elementary PE Teacher, MS/HS Activity Director, Drivers Education Teacher, Home School Coordinator and Nancie Platt – MS/HS Language Arts teacher and Drivers Education Teacher, both effective at the end of the 2023-2024 school year. *(An additional retirement application was received from Sandra Nelson, but was denied as only two participants were selected based upon length of tenure with the district, per Board Policy 407.6)*
    - **Gifts, Memorials, Bequests:** \$200 from Michael and Ann Jones (\$100 for the Art department and \$100 for Elementary books) and \$100 from the Tuesday Music Club for the 5<sup>th</sup> grade to take a field trip to the symphony.
- Seconded by R. Peterson, motion carried all ayes.

**Old Business**

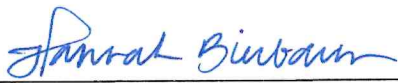
- **Board Policies – Second Reading** – Motion by R. Peterson to approve the Superintendent’s recommendation to waive the second reading and approve board policies 708, 709, 710.1, 710.1E1,

710.1E2, 710.2, 710.3, 710.4. Seconded by Smith, motion carried all ayes. (Any changes made to a board policy will be attached to the original copy of the minutes and available for review at the central office.)

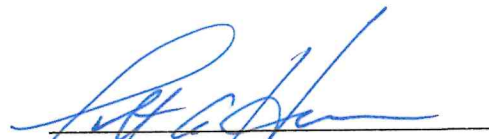
**New Business**

- **Accept FY23 Audit Report** – Business Manager Dan Rold joined the meeting via telephone to present the audit report to the Board, highlighting the District’s financial position and audit comments. Motion by Houser to accept the revised FY2022-2023 audit report. Seconded by D. Smith, motion carried all ayes.  
Kirchhoff left the meeting at 6:25 p.m. and rejoined at 6:35 p.m. via telephone.
- **Consider Approval Of Modified Supplement Amount (MSA) And Plan For Dropout Prevention And At-Risk Programs** – Motion by R. Peterson to approve the Modified Supplement Amount (MSA) of \$176,180 and Plan for Dropout Prevention and At-risk Programs. Seconded by Houser, motion carried all ayes.
- **Consider Approval Of 2024-2025 Corner Conference Agreement** – Motion by Houser to approve the 2024-2025 Corner Conference Agreement. Seconded by R. Smith, motion carried all ayes.
- **Approval Of Chemical Application Specifications** – Motion by Houser to approve the chemical application specifications as presented. Seconded by R. Smith, motion carried all ayes.
- **Board Policies – First Reading** – First reading of board policies 502.7, 605.6, 605.6R1, 605.8, 605.8R1, 701.1, 701.2, 701.3, 701.4, 703.1, 711.1, 711.2, 711.2R1, 711.3 and to rescind 703.2 and 401.13E1 and renumber 401.13 to 713 and 401.13R1 to 713R1.
- **Discussion On 2024-2025 School Calendar** – Henrichs reviewed the proposed 2024-2025 school calendar noting the proposed reduction in teacher contract days from 192 to 186 and solicited the Board’s feedback.

**Adjourn** – Motion by R. Peterson to adjourn at 6:47 p.m. Seconded by Houser, motion carried all ayes.



Hannah Bierbaum, Board Secretary  
(Next regular meeting February 18, 2024)



Scott Hansen, Board President

Reports, documents, full text of resolutions and policies considered by the Board at this meeting are on file in the Board Secretary’s office, 712-778-2152, Monday through Friday, 8 am – 4 pm.

**GRISWOLD COMMUNITY SCHOOLS**

**CLAIMS APPROVED**  
**OPERATING FUND**

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
95 PERCENT GROUP	Instructional materials	2,282.50
ADVANTAGE ADMINISTRATORS	OLSAND Jan HRA Admin Fee	5.20
AGRILAND FS	Bulk fluids	963.41
AMAZON CAPITAL SERVICES	Supplies	387.14
ARCHIBALD, GOLDIE	Reimbursement	100.00
ATLANTIC COMMUNITY SCHOOL DISTRICT	Sharing agreement/EOC Billing	2,115.67
BAIER, BARBARA	Wrestling mileage	1,119.00
CAPPEL'S	Supplies	84.40
CASS COUNTY PEST CONTROL, LLC	Pest control	180.00
CENTRAL IOWA DISTRIBUTING, INC	Supplies	654.00
CITY OF GRISWOLD	Water & sewer	1,324.37
COLLEGE BOARD	PSAT	64.80
COUNCIL BLUFFS COMM SCHOOL DIST	Children’s square	12,694.50

FIRST NATIONAL BANK	Supplies/Books/Background checks/Registration	434.09
GLENWOOD COMM. SCHOOLS	APEX	4,531.66
GREEN HILLS AEA	Social worker agreement	20,940.00
GRISWOLD AMERICAN	Ad/Minutes/claims/Subscription	448.72
GRISWOLD COMMUNITY SCHOOL	OLSAND Jan PSF Payment	38.00
HANSEN, PEGGY	Reimbursement	29.04
HORTON, NIGEL	Reimbursement	109.42
HYVEE FOOD STORES INC.	PD meal/flowers/food class supplies	439.12
ICDA	Registration	220.00
IOWA ASSOC. OF SCHOOL BOARDS	Registration	450.00
ISEBA	OLSAND Jan Medical Insurance Premium	716.89
J.Q. OFFICE EQUIPMENT INC.	Service	175.00
J.W. PEPPER & SON, INC.	Speech	118.98
LEGO EDUCATION	Supplies	427.95
LENOX COMM. SCHOOL DISTRICT	Sharing agreement	29,178.39
MCI	Long distance charges	51.63
MENARDS	Supplies	180.31
MICHAEL, LAURA	Supplies	37.35
MIDAMERICAN ENERGY	Electricity	7,550.35
ONE SOURCE THE BACKGROUND CHECK CO	Background checks	104.10
PLAYSCRIPTS, INC	Scripts	206.49
RED OAK COMM. SCHOOLS	Open enrollment	34,968.60
SANDBOTHE FIRESTONE	Tires/labor	1,303.00
SHEET MUSIC PLUS	Music	12.99
SOLVARIS NET LLC-TEXTCASTER	Subscription	895.00
STANTON COMM. SCHOOL DISTRICT	Open enrollment	11,656.20
TIGER MART	Gas/diesel	2,094.11
TRUCK CENTER COMPANIES	Parts	293.90
VERIZON WIRELESS	Tablet lines	277.90
VIKING AUTOMATIC SPRINKLER CO	Service	660.00
WYMAN BODYWORX INC.	Mirror	265.23
WYMAN'S CARQUEST	Supplies	141.18
	<b>Fund Total:</b>	<b>140,930.59</b>

**ACTIVITY FUND**

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
AMAZON CAPITAL SERVICES	STANDS/PLAQUES/CANOPY	131.17
BLOMSTEDT, JOHN	OFFICIAL	140.00
BROTHERS, KEITH	OFFICIAL	140.00
BROWNLEE, NATE	OFFICIAL	110.00
BURMEISTER, SHANE	OFFICIAL	140.00
CMC NEPTUNE LLC	RENEWAL/SERVICE	1,620.00
DANNCO INC	B TR UNIFORMS/WRESTLING HEADGEAR/WBB BLACK TRAVEL JACKETS/SLIPPKNOT PADS	3,134.55
DESTINATION COFFEE & CUISINE	SUPPLIES	174.57
FBLA-PBL, INC.	NAT'L FEES	80.00
FIRST NATIONAL BANK	FLOWERS/BATES	52.10
FRENCH, DALE	OFFICIAL	140.00
GRISWOLD AMERICAN	FFA - 1 YR SUB	30.00
HYVEE FOOD STORES INC.	COFFEESHOP SUPPLIES	7.58
IOWA FBLA	REG FEE	100.00
JARRETT, DON	OFFICIAL	140.00
NATIONAL FFA ORGANIZATION	JACKETS/SCARF/TIE/PINS	362.00
PAULSEN, MARK	OFFICIAL	140.00
PETERSEN, SHAWN	OFFICIAL	140.00
REED, HERSHEL	OFFICIAL	240.00
REISS, TYLER	OFFICIAL	140.00

RIEMAN MUSIC	RESALE	19.20
RODGERS, CHAD	OFFICIAL	110.00
ROYER, MARK	OFFICIAL	140.00
SHENANDOAH HIGH SCHOOL	WR ENTRY FEE	100.00
TURNER, TIMOTHY	OFFICIAL	240.00
WEISENBORN, TERRY	OFFICIAL	140.00
XGRAIN SPORTSWEAR	HOODIES	480.00
	<b>Fund Total:</b>	<b>8,391.17</b>

**CAPITAL PROJECTS**

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
CAMBLIN MECHANICAL	Repairs	7,216.61
EICKEMEYER REFRIGERATION, INC.	Repairs	777.19
FP MAILING SOLUTIONS	Postage machine lease	171.00
GRISWOLD COMMUNICATIONS	Phone/internet	1,545.33
J.Q. OFFICE EQUIPMENT OF OMAHA	Copier leases	2,514.23
VIKING AUTOMATIC SPRINKLER CO	Service	1,000.00
	<b>Fund Total:</b>	<b>13,224.36</b>

**PHYSICAL PLANT & EQUIPMENT**

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
DEVORE FENCING	Gate installation	952.89
MILLER ELECTRIC COMPANY, INC.	Repair	1,707.72
	<b>Fund Total:</b>	<b>2,660.61</b>

**SCHOOL NUTRITION FUND**

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
ANDERSON ERICKSON DAIRY	Dairy products	2,032.74
BIMBO BAKERIES USA	Bread products	550.22
DANKER, JODY	Lunch Refund	12.51
DELGADO EMILIANO, ALEJANDRO	Lunch Refund	41.75
DOVEL REFRIGERATION	Repair	272.90
LARY, KAY	Reimbursement	6.90
MARTIN BROTHERS	Food/A la carte items	10,458.43
	<b>Fund Total:</b>	<b>13,375.45</b>

**INTERNAL SERVICE FUND - HEALTH INSURANCE**

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
ADVANTAGE ADMINISTRATORS	PSF Reimbursement - 12/21/2023	763.85
	<b>Fund Total:</b>	<b>763.85</b>

**TOTAL EXPENDITURES: 179,346.03**